

## LAFFERTY CANYON METROPOLITAN DISTRICT

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Richard Dean, Director	Term to May 2027
Christian Dean, Director	Term to May 2027
Roger G. Hollard, Director	Term to May 2027
Vacant, Director	Term to May 2025
Vacant, Director	Term to May 2025

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### NOTICE OF ORGANIZATIONAL MEETING

Friday, June 16, 2023 at 1:00 p.m.

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/88308127757?pwd=V2w5VHkxVVZVWVR6ZnU2QS9MK2hzUT09>

Meeting ID: 883 0812 7757; Passcode: 982089; Call In #: 1(720) 707-2699

### AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures/Affirmation of Qualifications
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Administrative Matters:
  - a. Consider Adoption of 2023 Annual Administrative Resolution (**Enclosure**)
  - b. Consider Approval of Resolution Designating the District's 24-hour Posting Location (**Enclosure**)
  - c. Consider Adoption of Public Records Request Policy (**Enclosure**)
  - d. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**Enclosure**)
  - e. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**Enclosure**)
  - f. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**Enclosure**)
  - g. Consider Approval of Service Plan Intergovernmental Agreement with Town of Erie (**Enclosure**)
  - h. Discuss Creation of District Website
7. Insurance & Liability:
  - a. Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special

District Association, Approval of Agency Services Agreement with T. Charles Wilson Insurance Services, and Inclusion of Worker's Compensation Insurance **(Enclosure)**

8. Legal Matters

- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services **(enclosure)**
- b. Consider Approval of Funding and Reimbursement Agreement with Stratus Canyon Creek, LLC **(enclosure)**

9. Financial Matters

- a. Review Proposals for Accounting Services and Consider Engagement of District Accountant **(enclosure)**
- b. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers **(enclosures)**
- c. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- d. Conduct Public Hearing on 2023 Budget
  - i. Consider Approval of Resolution Adopting the 2023 Budget **(enclosure)**
- e. Other Financial Matters

10. Other Business

- a. Discussion of date for next meeting.

11. Adjourn